

# CONVENTION ACCOMMODATION REQUEST FORM



Please **fully** complete this form (in block capitals). Do **not** send money with this form.  
Please read all instructions and information overleaf **before** completing this form.

Name:

Address:

Post Code / Zip Code:

Home telephone number:

Mobile:

Email address:

(Show upper and lower case + characters)

Please identify your preferred accommodation below.

**Note: All types of accommodation are booked for all 3 nights.**

### Type of Accommodation

(Tick one box **or** place 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> in the boxes if alternative accommodation would be agreeable)

<b>Hotel Room</b>		<b>Village Serviced Room</b>		<b>Self-catering cottage</b>	
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### Number and type of occupancy

(Insert the number of occupants. Then tick the box if B&B or BB&EM is required (if applicable)).

Number of occupants		Number of occupants		Number of occupants	
Bed and Breakfast required		Bed and Breakfast required			
Bed Breakfast and Evening Meal required		Bed Breakfast and Evening Meal required			

### Names of occupants

(Full names of all occupants)

Hotel Room	Village Serviced Room	Self-catering cottage

Please complete and send ASAP, enclosing 2 self-addressed and stamped envelopes, to:

ACCOMMODATION  
C/O Craig Walter,  
32 Elmstone Gardens  
Margate,  
KENT CT9 3HA

Any personal information is securely held by Six of One for accommodation purposes only and will not be passed on to any third parties, with the exception of The Portmeirion Hotel.



## PLEASE READ THIS FIRST BEFORE FILLING IN THE FORM OVERLEAF

***Accommodation is for Six of One members only, who have also registered and paid their separate Convention registration fee. Please ensure that you have done this before sending this form, otherwise it will not be possible to process your accommodation request.***

There is generally a great demand for accommodation (particularly self-catering) and places are allocated as fairly as possible, therefore booking early is advised. It is important that this form is **fully** completed and returned ASAP to avoid disappointment. Six of One reserves the right to refuse accommodation in certain circumstances.

The Prisoner Convention weekend accommodation are for the nights of **Friday 12<sup>th</sup> April, Saturday 13<sup>th</sup> April and Sunday 14<sup>th</sup> April 2024**. All check-ins are done at the Castle from 3pm and checkout is 10am.

### **Self-Catering Information**

Please do not request self-catering accommodation if you do not want to share with other members. Self-catering is only available for all three nights. No meals are included.

The cost of self-catering accommodation is divided equally among the members who are sharing and any cancellation means that the cost effectively rises for the remaining members as the total cost for the cottage still has to be paid to Portmeirion. Therefore, refunds for cancellation will not be given unless the places can be resold. Prices for self-catering vary dependent on the size of cottage and the number of people sharing. As a rough guide these can be from £110 to £250 per person for the weekend. Please include the names of all those with whom you wish to share accommodation. Please make sure that these are **members** who have paid their registration fee and have agreed to share the accommodation (please do not assume that this is the case). If your booking does not completely fill a cottage, spare rooms will be allocated to other members wishing to secure a self-catering place. No rooms / cottages will be left vacant so this could result in sharing with an unfamiliar face. Please note that all bookings are provisional until confirmed by us. On rare occasions it may be necessary to change cottages offered in order to accommodate all requests in a reasonable and sensitive manner. In such circumstances we will endeavour to relocate members in accommodation similar to their provisional booking.

### **Hotel and Serviced Rooms Information**

The room rates for Hotel and serviced rooms vary depending on the type of room requested, e.g. Village serviced room or Hotel room, Bed and Breakfast or Bed, Breakfast and evening meal. Prices are given on application. Due to policy changes, all rooms are only available for all three nights.

### **All Accommodation Requests**

Please **fully** complete the request form overleaf and send it along with 2 self-addressed envelopes to: ACCOMMODATION, C/O Craig Walter, 32 Elmstone Gardens, Margate, Kent, CT9 3HA  
Email: [craigwalter9@gmail.com](mailto:craigwalter9@gmail.com)

The deadline for requesting accommodation is **31<sup>st</sup> October 2023** and letters confirming allocation will be sent out by 8<sup>th</sup> November 2023. Payments must be made by **31<sup>st</sup> December 2023**. **No more bookings will be taken after this date.** Any outstanding payments will result in bookings not being made.

**Please note: Six of One only facilitates bookings, consequently any accommodation booking is not made with Six of One. All bookings are with Portmeirion and as such, their terms and conditions apply. These can be found at <https://portmeirion.wales/terms-and-conditions>. All accommodation requests, bookings, amendments and cancellations are subject to these T&C's.**